



WEATHERIZATION ASSISTANCE PROGRAM

HERE'S WHAT THE PROGRAM PROVIDES:

- THOROUGH ENERGY AUDIT & SAFETY INSPECTION
- NEW INSULATION IN YOUR ATTIC, WALLS, AND CRAWLSPACE
- FURNACE REPLACEMENT OR REPAIR
- WEATHERSTRIPPING, AIR-SEALING, AND LED LIGHT BULBS
- REFRIGERATOR REPLACEMENT

RENTERS AND OWNERS ARE ELIGIBLE!

Please see the eligibility/qualification guidelines and application checklist below. If you would like assistance filling out the application, please feel free to contact us at **(720) 236-1321**

PROGRAM QUALIFICATION* You *automatically qualify* if you participate in any of the following programs:

- ✓ **LEAP** (Low-income Energy Assistance Program)
- ✓ **TANF** (Temporary Assistance for Needy Families)
- ✓ **SSI** (Supplemental Security Income)
- ✓ **SNAP** (Supplemental Nutrition Assistance Program)
- ✓ **SSDI** (Social Security Disability Insurance)
- ✓ **OAP** (Old Age Pension)
- ✓ **AND** (Aid for Needy and Disabled)

If you don't participate in any of the above programs...

You may qualify based on the gross income guidelines in the table

Household Members	Gross Household Income
1	\$24,280
2	\$32,920
3	\$41,560
4	\$50,200
5	\$58,840
6	\$67,480

APPLICATION CHECKLIST Make sure you complete all the following:

- Please read, complete, sign & date the entire application (front and back).
- Include a clear copy of a valid photo ID.
- Include a copy of Page 2 of your Xcel bill.
- Provide Proof of Qualification:
 - Your current award letter or statement from a public assistance program listed above.

OR

- Three months proof of gross income for everyone 18 or over.
(If you are self-employed or have no income, please call to request an income affidavit.)

****Please note that program eligibility and/or qualification is not a guarantee of service***

Energy Resource Center • 953 Decatur St. • Denver, CO 80204 • phone: (720) 236-1321 • Fax: (720) 236-1325



Weatherization Application

Please Return Application to:

Energy Resource Center
953 Decatur Street
Denver, CO 80204
Email: DenInfo@erc-co.org

Notice: Homes that received Weatherization services after September 30, 1994 are not eligible to apply.

Applicant Information (Please Print)

Last Name:	First Name:	Middle Initial:
Street Address: (location of home)		Unit # or Manufactured Lot #
City:	County:	Zip:
Primary Phone:	Secondary Phone:	Other Phone:
E-Mail:		
Mailing Address - If different from street address	City:	Zip:

Utility Information

Natural Gas or Propane Provider: _____	Account #: _____
Electric Provider: _____	Account #: _____

Qualification Information

Option 1: Qualify through Public Assistance:
If you currently receive any of the following forms of public assistance, you pre-qualify and verification of income is not necessary. However, you must submit a valid approval letter with this application. Check all that apply:

TANF AND OAP SSI SSDI SNAP LEAP

OR

Option 2: Qualify through Household Income Verification:
List all household income below and submit pay stubs or other verification for each income source for the past 3 months. Income documentation must be included for each household member with an income. Income is defined as money received from the following sources (check all that apply):

Job income Social Security Retirement Disability Spousal Support (alimony)
 Workers' Compensation Unemployment Self-employment Other _____

Household Information (please list all people living in your household; attach additional sheet if necessary)

Name	Age	Has a Disability?	Native American?	Gross Monthly Income*	Income Source(s)*

*Gross Monthly Income and Income Source columns are only required if applicant is qualified for Weatherization via Option 2: Household Income Verification, as stated above.



Weatherization Application

Lawful Presence Affidavit

I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that: (check one)

I am a United States citizen, or

I am a Permanent Resident of the United States, or

I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Applicant Signature _____ Date _____

Applicant must send a copy of current picture identification with application. Acceptable forms of identification include:

- A valid Colorado driver's license or a valid Colorado identification card
- A valid United States military card/Common Access Card
- A valid United States Coast Guard Merchant Mariner card
- A Native American tribal document
- A valid United States passport
- If you do not possess any of the above documents, your local Weatherization agency can provide you with a list of additional documents which are accepted for verifying lawful presence.



Weatherization Application

Description of Home

Do you own or rent your home? Own Rent*

**If you rent your home, your landlord must complete the permission form on page 4.*

Type of home:

House (select one type): Ranch style (one level) Bi-Level Tri-level House divided into 2 units Duplex

Manufactured Home (select one type): Singlewide Doublewide

Other (select one type): Townhouse Apartment Condo Multiplex Cabin Modular

Home features: Finished basement Unfinished basement Crawlspace Pitched roof Flat roof
 Has an Addition In a Manufactured Home Park

What year was the home built? _____ How long have you lived in the home? _____

Heating System: (check all that apply)

Type: Forced Air Boiler Electric Baseboard Fireplace/Stove
 Wall Furnace Space Heater Floor/Gravity No furnace Other: _____

Fuel: Natural Gas Propane Electricity Wood Other: _____

Location: Basement Attic Crawlspace Wall Floor Other: _____

Cooling System: (check all that apply) Central Air Window A/C Swamp Cooler None

Exterior: (check all that apply) Brick Wood Stucco Vinyl Aluminum Other: _____

Appliances: Hot Water Heater Type: Natural Gas Propane Electric Solar
Cooking Appliance Type: Natural Gas Propane Electric Combination

Additional Home Details:

- Is the home for sale or likely to be put up for sale in the near future? Yes No
- Are you currently remodeling or doing construction on any part of your home? Yes No
If yes, please list: _____
- Does your home have broadband internet? Yes No
- Is anyone in the household on oxygen? Yes No
- Does anyone in the household have allergies or hyper-sensitivities to dust, fiberglass, cellulose, mold, latex, or common building materials? Yes No
If yes, please list: _____

Home Access Authorization

Access to your home: Do you agree to and understand that Colorado weatherization technicians and contractors must be given access to **all rooms** in your home during business hours and on a reasonable schedule for any work to proceed? Please note that a State Quality Assurance Inspector may also return within one year of work completion to inspect the work, including all safety and diagnostic testing. I agree

Permission to photograph home: Do you agree to allow Colorado weatherization technicians and contractors and its designees to photograph the unit for pre and post-work documentation? I agree

Before weatherization work can begin, the home must meet a **minimum standard of housekeeping**. Do you agree to and understand that work areas (specifically areas around heating systems, attic and crawlspace accesses and exterior doors and windows) are to be free of debris, clutter, and pets and be reasonably hygienic where work is to be completed?

I agree All of the members of my household have a disability that prevents agreement.*
**Reasonable accommodations may be made for households with disabilities.*

Applicant Signature _____ Date _____



Weatherization Application

To the **LANDLORD** or **PROPERTY MANAGER**:

Unit Address: _____ Applicant Name: _____

Your tenant is applying for weatherization services provided by the Colorado Energy Office Weatherization Assistance Program (CEO Wx). If the application is approved, they will be eligible to receive free energy efficiency services that will help them save money on their energy bills and make their unit more comfortable and safe. Weatherization services includes an energy audit and safety diagnostics of the home. The energy audit will determine what energy savings measures can be provided to the tenant at no charge. These free measures may include additional attic insulation, wall insulation, crawlspace/floor insulation, air sealing, storm windows, ventilation, and furnace or hot water heater repairs. **In multifamily housing (between 2-4 units), if the energy audit reveals the need for heating system replacement or identifies a highly inefficient refrigerator, the program will seek matching funds from you, the landlord.** Because this program is federally-funded and focused on serving low-income households, the typical cost to the landlord for replacement of heating systems or refrigerators is significantly less than 50% of market rate. In these cases you will be presented with all options before moving forward.

Additionally, in order to provide the maximum improvement in comfort, energy savings, and safety, the CEO Wx assesses all areas of the home that could be improved. In some cases, making these improvements to the home can be moderately invasive. For instance, if the walls of the home lack adequate insulation, the weatherization crew may be able to retrofit the walls with insulation, which would require drilling holes through the interior or exterior wall surface. Once insulation is installed, the holes are plugged and patched with spackle or drywall compound as close to the original texture as possible. In some cases the patch may remain somewhat visible. While every effort will be made to blend the patches, extensive drywall repair, wallpapering, or custom texturing cannot be provided. Examples of other measures that may be moderately invasive include ceiling insulation, furnace replacement, and air sealing. Similar to wall insulation, these measures may involve cutting into interior or exterior wall surfaces and may leave behind visual evidence of such.

The goal of the CEO Wx is to provide maximum improvements to comfort, energy savings, and safety. All measures that are deemed cost-effective for your home are strongly encouraged, however, you do have the right to decline certain measures for aesthetic or other reasons. Please be aware that due to the design of the program and federal requirements, if you decline some measures, other measures may no longer be available to you.

If you have concerns about how these measures might impact your property, please indicate below:

- I give my consent and I have no concerns about the CEO Wx serving my property.
- I have concerns about heating system or refrigerator repair or replacement.
- I give my consent, but have concerns about: _____
- I do not give my consent for the CEO Wx to serve my property.

The refrigerator in the property is owned by the: Tenant Landlord

I have read and understand the terms and conditions presented herein, and except for the conditions above, grant permission to perform such weatherization measures as may be suited to this property under the CEO Wx standards. I also certify that the property is not presently for sale, nor is it designated for acquisition or clearance (foreclosure) by a federal, state, or local program. In addition, I agree that rent shall not be raised due solely to the increased value weatherization provides to the dwelling unit. I hereby release and pledge to defend and indemnify CEO Wx, its employees, agents, and independent contractors involved from any liability or loss in connection with the performance of weatherization assistance or any act or eventuality arising from this work.

Landlord Name and Landlord Mailing Address

Landlord Primary Phone # Landlord Other Phone # Landlord Email Address

Landlord Signature and Date



Weatherization Application

To the HOMEOWNER / TENANT:

In order to provide the maximum improvement in comfort, energy savings, and safety, the Colorado Energy Office Weatherization Program (CEO Wx) assesses all areas of your home that could be improved. In some cases, making these improvements to your home can be moderately invasive. For instance, if the walls of your home lack adequate insulation, the weatherization crew may be able to retrofit the walls with insulation, which would require drilling holes through the interior or exterior wall surface. Once insulation is installed, the holes are plugged and patched with spackle or drywall compound as close to the original texture as possible. In some cases, the patch may remain somewhat visible. While every effort will be made to blend the patches, extensive drywall repair, wallpapering, or custom texturing cannot be provided.

Other comfort, energy-saving, and safety measures that may be moderately invasive include ceiling insulation, furnace replacement, and air sealing. Similar to wall insulation, these measures may involve cutting into interior or exterior wall surfaces and may leave behind visual evidence of such.

The goal of the CEO Wx is to provide maximum improvements to comfort, energy savings, and safety. All measures that are deemed cost-effective for your home are strongly encouraged, however, you do have the right to decline certain measures for aesthetic or other reasons. Please be aware that due to the design of the program and federal requirements, if you decline some measures, other measures may no longer be available to you.

If you have concerns about how these measures might impact your home, please indicate below and discuss these concerns with the energy auditor*:

- I have no concerns about the Weatherization Program serving my home.
- I have concerns about wall insulation.
- I have concerns about ceiling or attic insulation.
- I have concerns about: _____

I have read and understand the terms and conditions presented herein, and except for the conditions above, grant permission to perform such weatherization measures as may be suited to this property under the CEO Wx standards. I also certify that the home to be weatherized is not presently for sale, nor is it designated for acquisition or clearance (foreclosure) by a federal, state, or local program. I hereby release and pledge to defend and indemnify CEO Wx, its employees, agents, and independent contractors involved from any liability or loss in connection with the performance of weatherization assistance or any act or eventuality arising from this work.

Applicant Signature _____ **Date** _____

**For Tenants: Permission granted by the Landlord represents final decision related to weatherization concerns.*

Client complaints regarding the accrual of benefits as a result rent raised solely due to the increased value weatherization provides to the dwelling unit should be directed to 303-866-2100.

CONSENT TO DISCLOSE UTILITY CUSTOMER DATA

CO

All requested information must be provided for the consent to be valid. This form may be available in other languages. To obtain a copy in another language, please contact inquire@xcelenergy.com. Para obtener una copia de este formulario en español, por favor contacte a su proveedor de servicios públicos.

Utility Name and Contact: **Xcel Energy Correspondence Department**

Physical and Mailing Address: **P.O. Box 8, Eau Claire, WI, 54702**

Phone: **1-800-895-4999** Email: **datarequest@xcelenergy.com** Fax: **1-866-208-8732**

For additional information, including the utility's privacy policy, visit xcelenergy.com.

By signing this form, you allow your utility to give the following information to:

Organization/Trade Name: **Energy Resource Center, City & County of Denver, Colorado Energy Office**

Contact Name (if available): **Sonja Carter**

Physical and Mailing Address: **953 Decatur St. Denver, CO 80204**

Phone: **720-236-1321** Email: **sonjac@erc-co.org** Fax: _____

This organization will receive the following customer data:

- Information from your meter collected by your utility services provider from the following services (check all services that apply):
 - electric** **steam** **natural gas**
- Information regarding your participation in renewable energy, demand-side management, load management, energy efficiency or other utility programs
- Other (specify) _____

This information will be used to:

- Provide you with products or services you requested Offer you products or services that may be of interest to you
- Determine your eligibility for an energy program Analyze your energy usage
- Other (specify) _____

DATA COLLECTION PERIOD

The relevant timeframe associated with the requested data is from **01 / 01 / 2010** and will:

- end on ____/____/____
- be effective until terminated by you.

You may terminate this consent at any time by sending a written request with your name and service address to your utility.

PLEASE READ THE CUSTOMER DISCLOSURES ON PAGE 2 OF THIS FORM

By signing this form you acknowledge and agree that you are the customer of record for this account and that you authorize your utility service provider to disclose your customer data as specified in this form.

CUSTOMER ACCOUNT NUMBER

SERVICE ADDRESS

PRINTED NAME

SIGNATURE OF CUSTOMER OF RECORD

DATE SIGNED

To be completed by the Data Recipient

To be completed by the Customer

CUSTOMER DISCLOSURES

Customer data can provide insight into activities within the premises receiving utility service. Your utility may not disclose your customer data except (1) if you authorize the disclosure, (2) to contracted agents that perform services on behalf of the utility, or (3) as otherwise permitted or required by laws or regulations.

You are not required to authorize the disclosure of your customer data. Not authorizing disclosure will not affect your utility services.

You may access your standard customer data from your utility without any additional charge.

Your utility will have no control over the data disclosed pursuant to this consent, and will not be responsible for monitoring or taking any steps to ensure that the data recipient maintains the confidentiality of the data or uses the data as authorized by you.

In addition to the customer data described above, the data recipient may also receive the following from your utility: your name; account number; service number; meter number; utility type; service address; premise number; premise description; meter read date(s); number of days in the billing period; utility invoice date; base rate bill amount; other charges including base rate and non-base rate adjustments; taxes; and invoice total amount. Your utility will not provide your Social Security Number or any financial account number to the data recipient.



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